



Creative Ideas in Technical Services Interest Group
ALCTS Virtual Interest Group Week
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Workflow for Providing HathiTrust Access for Brittle Books

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HathiTrust Access to Brittle Books

- > HathiTrust [Access to Out-of-Print and Brittle or Missing Items pilot](#) provides limited online access to titles when current or previously held print copies fall under [Section 108](#) conditions
 - When original is damaged, deteriorating, lost or stolen, or if the existing format becomes obsolete
 - Concurrent HT user access limited to number of print copies originally owned by the Libraries
- > Preservation asked Cataloging and Acquisitions to identify these materials to begin participating in this pilot
- > Big shop: several different workflows (and departments) in the Libraries for lost, missing, withdrawn, and damaged items
- > Started with pilot for volumes withdrawn as brittle for later expansion to lost, missing, and withdrawn items





HathiTrust Access to Brittle Books

- > UW LMS: Alma with a consortial Network Zone
- > Preservation created an Alma set of barcodes representing brittle items to be withdrawn from catalog – perfect to run jobs on!
 - Naming convention of sets: **brittlediscard-001**
- > Basic strategy:
 1. Add standardized notes to item and holding records
 2. Wait >24 hours for Analytics to update, then delete items (notes will live on in Analytics)
 3. Develop Analytics reports based on standardized notes for next steps (and reporting to HT)
- > Began by developing process to batch add notes to holding and item records based on Hathi [accepted value](#) (BRT) plus withdrawal date:
SECT108-BRT: 20180601





Add Note to Holding Records

> Created Norm rule and Process to add non-public holdings note:

852 \$\$x **SECT108-BRT: 20180601**

```
rule "add subfield 852.x for Section 108 Brittle"  
# CHANGE THE DATE ONLY WHEN USING  
priority 3  
when  
    (TRUE)  
then  
    addField "852.x.SECT108-BRT: 20200325"  
end  
priority 2  
rule "change 1st indicator to 1"  
when  
    (exists "852.{1,*}")  
then  
    changeFirstIndicator "852" to "1"  
end  
priority 1  
rule "change 1st indicator to 0"  
when  
    (exists "852.{0,*}")  
then  
    changeFirstIndicator "852" to "0"  
end
```

Staff will change date to current date before running job

New 852 needs same first indicator as existing 852 to filter properly on call number in Analytics





Add Note to Item Records

- > Run “Change physical items job” on set to add item note **SECT108-BRT: 20180601** to Internal Note 3
- > Staff will change date to current date before running job

Part 3: Run job to add note to item records (CAMS)

1. **ADMINISTRATION > Manage Jobs & Sets > Run a Job.**
2. Select **Change physical items**, then **Next**.
3. Select the set of item records to be annotated, then **Next**.
4. Under **Change other fields**, click the box next to **Internal Note 3**, and enter the note, changing the date to the current date:

SECT108-BRT: 20180601	Brittle
SECT108-LM: 20180601	Lost or Missing
SECT108-WD: 20180601	Withdrawn

Plan to expand these workflows from brittle

5. Keep the Condition setting Unconditionally then click **Next**.
6. Select **Submit** to complete the job.
7. Click **Confirm** on the confirmation message that appears. You will receive an email when the job is finished running.





Analytics Reports for Next Steps

Developed **HathiTrust Brittle Workflow** Alma Analytics dashboard consisting of 6 different reports for catalogers to chunk up next steps:

1. All active items that have had the **SECT108-BRT** note added
2. Items with purchase lines attached to forward to Acquisitions
 - > Acquisitions unlinks bibs from NZ and suppress to prevent orphaned POLs
3. Serial items
 - > Delete manually, edit holding record, remove OCLC holdings if needed
4. Multipart mono and bound-with items
 - > Edit MPM holding record if not all volumes being deleted, manually remove OCLC holdings if all volumes deleted
 - > Delete bound-with analytic records and remove holdings first, manually remove OCLC holdings for analytic titles
5. Singlepart mono OCLC numbers to batch delete OCLC holdings
6. Barcodes for singlepart and multipart mono items to delete from Alma



HT Brittle Workflow Analytics Dashboard

ExLibris Analytics Search All Advanced Help

HathiTrust Brittle Workflow Home | Catalog | Favorites | Dashboards | | | Signed In As 821002612

All HT Brittle Items in Repository

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All HT Brittle Items in Repository

Internal Note 3	MMS Id	Title	Bibliographic Level	Num of Items (In Repository)	Barcode	Descripti
SECT108-BRT: 20200325	99106091950001452	Alt-Riga im Lichte eines humanistischen Lobgedichts vom Jahre 1595 (Bas. Plinius, Encomium Rigae) /	m	1	39352071592950	
SECT108-BRT: 20200325	99106251940001452	Host bibliographic record for boundwith item barcode 39352020228375	m	1	39352020228375	
SECT108-BRT: 20200325	99106352000001452	Daja memaksa dalam hukum pidana /	m	1	39352071538094	8712162
SECT108-BRT: 20200325	99106360250001452	Studia memoriae Belae Bartók sacra /	m	1	39352025759556	418334
SECT108-BRT: 20200325	99106604580001452	Utazás a Balaton körül /	m	1	39352078110160	7201629
SECT108-BRT: 20200325	99106631730001452	Proceedings of the ... Constitutional Convention of the International Woodworkers of America.	s	1	39352034368118	1938 7063013 Serial
SECT108-BRT: 20200325	99107167240001452	Liszt-Album : Lieder und Gesänge für eine Singstimme mit Klavierbegleitung /	m	1	39352028532661	v.1-3 276856518
SECT108-BRT: 20200325	99107275770001452	Rat nhising : rāṅga vān (lām diēn chon) /	m	1	39352080523236	951782452

javascript:void(null)





HT Brittle Workflow Analytics Dashboard

Hovering over tabs displays basic next steps for each report (from the Description of each Analytics report)

The dashboard features a horizontal navigation bar with the following tabs and their associated next steps:

- All HT Brittle Items in Repository** (selected)
- HT Bibs with POLs**: HT monographic bibs with POLs attached to forward to ARCS (to copy bib to catalog and suppress and delete item)
- HT Brittle Serials**: Withdraw manually following Discards and Withdrawals: Serials procedures
- HT Multipart Monos and Bound-withs**:
 - Multipart monos: edit holdings records to reflect library holdings
 - Bound-withs: remove deleted title from bound-with Host bib record
- OCLC Holdings to Delete**: OCLC numbers for singlepart monograph titles to remove via batch in OCLC
- Items to Delete in Batch Job**: List of monograph item barcodes to delete via Withdraw Items job (singlepart and multipart)



Thank you!

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Suzzallo Library, Jonathan Steinberg, 2017