

20 November 1996

HOLIDAY

Monday-Wednesday, 24-26 November is a holiday. Unfortunately, Tuesday is still our deadline, so I request that all staff be sure that necessary work is complete on time for this issue. Please check with your "luk-tom-chien" to be sure that schedules are confirmed before you take off for the holiday. As usual, if you choose to work during the holiday, you have the option to take another day off, or get paid overtime. The office will be completely and totally closed on Wednesday, 26 October.

Please inform Saroeun what days you plan to take off. Saroeun will post a list next to his desk, so everybody can reference it as necessary.

We appreciate your assistance in keeping the paper on schedule despite the holidays, and wish all a splendiferous Water Festival with great sumptuosity.

CHRISTINE, IRAN, HUW, PETER, SOK CHENG, VALERIE

Please see me about telephone bills before Saturday, 23 November.

CHRISTINE, MUNTHIT, HUW, BOB

Please see me about Nation payments before Saturday, 23 November.

TELEPHONE NUMBERS

Michael has a new mobile number: 015 833395.

Munthit has a new mobile number: 015 912859.

STAFFING

While we are all sad to see Matthew leave, we are pleased to announce that Jason Barber is our new Managing Editor. We will have a new Khmer reporter starting 1 December. (A bit of office reshuffling may be in order.)

Thanks for your assistance.