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C. L. SIMPSON

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Department of Energy
Richland Operations Office
P.O. Box 550
Richland, Washington 99352

Director
Pacific Northwest Laboratory
Richland, Washington

Dear Sir:

FY 1984 SERVICE ASSESSMENT POOL (SAP), PERSONNEL DOSIMETRY BUDGET REQUEST, FY 1984 SERVICE BUDGET, AND FY 1983 MIDYEAR REVIEW

You are requested to submit your FY 1984 SAP and Personnel Dosimetry budgets, plus the assessment of the status of your FY 1983 budget to DOE-RL Budget Division by April 15, 1983. You should be prepared to present the proposed budget in a briefing to DOE upper management during th[redacted]

Your Midyear Review request for FY 1983 should be based on the assumption that there will be no increase to the total FY 1983 budget. If warranted, you may request a reallocation of funds between elements of your current budget.

The FY 1984 SAP and Personnel Dosimetry budgets should be prepared so that each work element within a proposed SAP task is clearly identified along with the associated cost. Building blocks should then be developed to rank, in priority order from highest to lowest, each element within a proposed task. Your total priority list of all tasks is not to exceed the FY 1983 level escalated.

Those PNL SAP items eliminated from your FY 1983 SAP budget as well as these newly created tasks should be highlighted.

As you are aware, we are currently operating under levels of funding restraint. In light of these current DOE budget trends, it is vital that we be innovative and strive to keep the cost of doing business at Hanford as competitive as possible. Your full support toward that end is solicited.

Your FY 1984 Service budgets for Instrument Calibration and Evaluation, Whole Body Counting Service, and Technical Library Services should also be submitted by April 15, 1983. These budgets should be based on your best estimates of consumer demand and be in the same format as the SAP budget.

If you have any questions, please call Carol Farmer of my staff on 6-683.

Very truly yours,

J. J. Sutey, Director
Budget Division

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